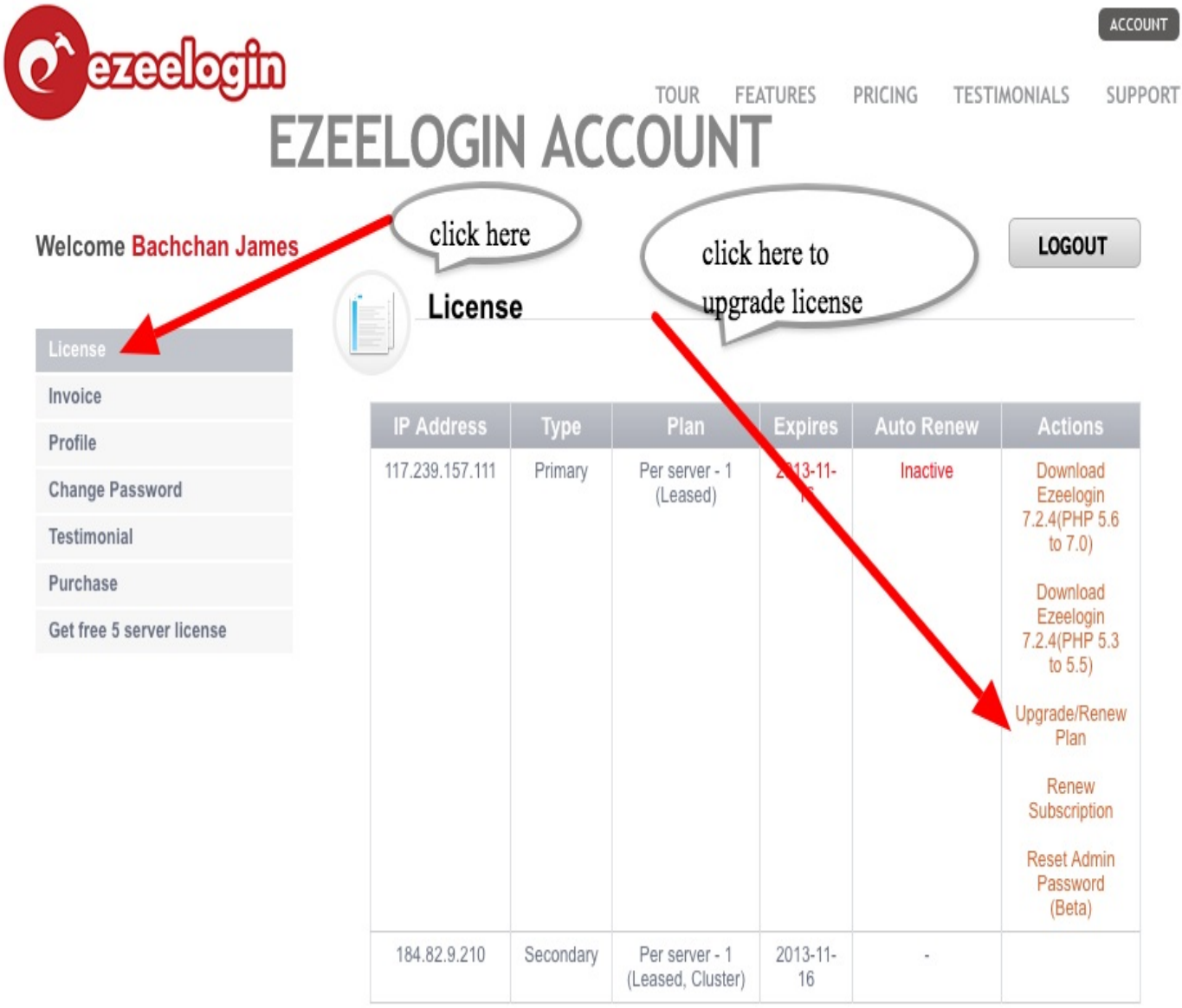
# How to upgrade/downgrade license in old Ezeelogin customer portal?

149 admin October 4, 2024 Billing, License 7322

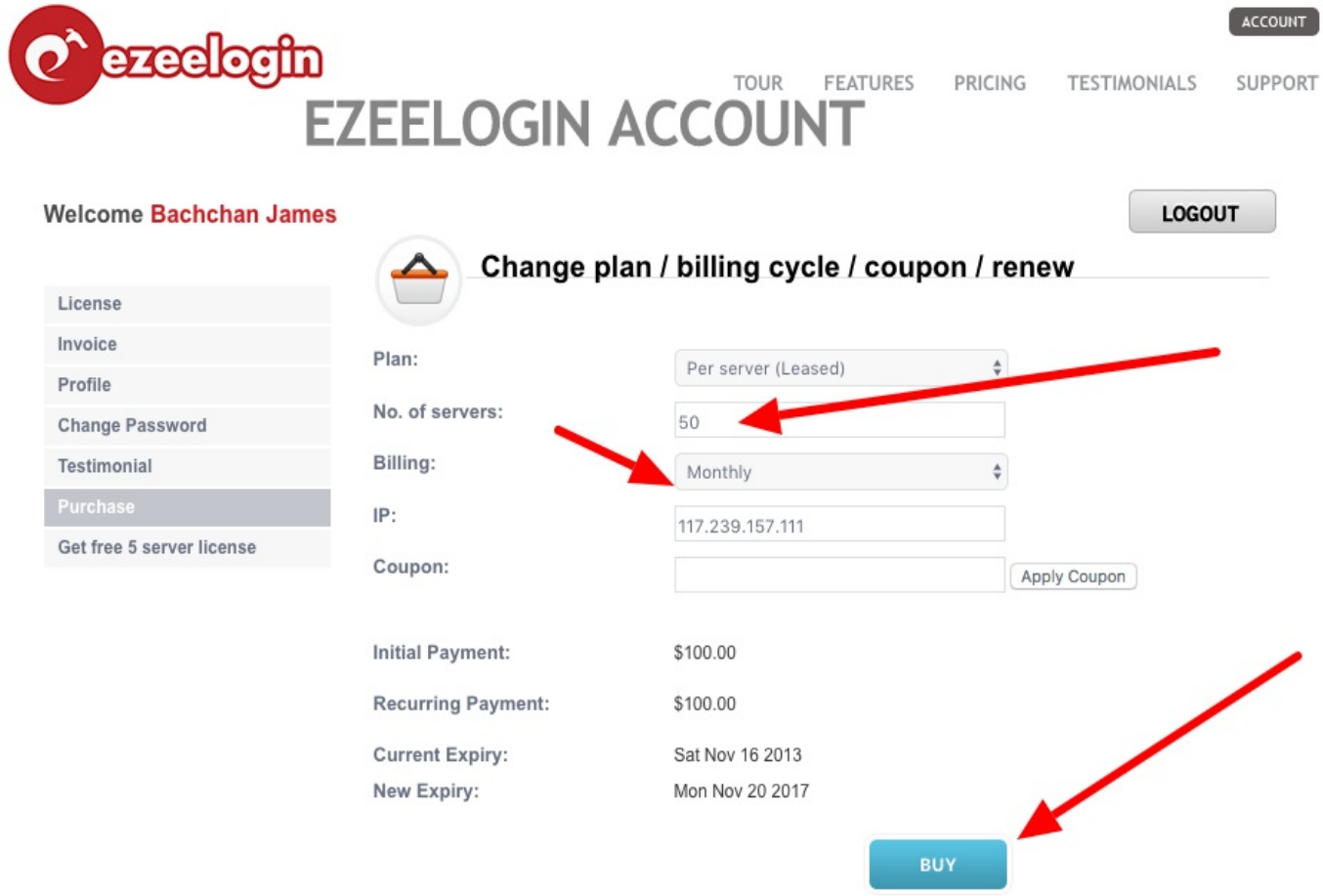
## How to upgrade/downgrade license in old Ezeelogin customer portal?

**Overview:** This article helps Ezeelogin customers to upgrade or downgrade the license from the old Ezeelogin customer portal.

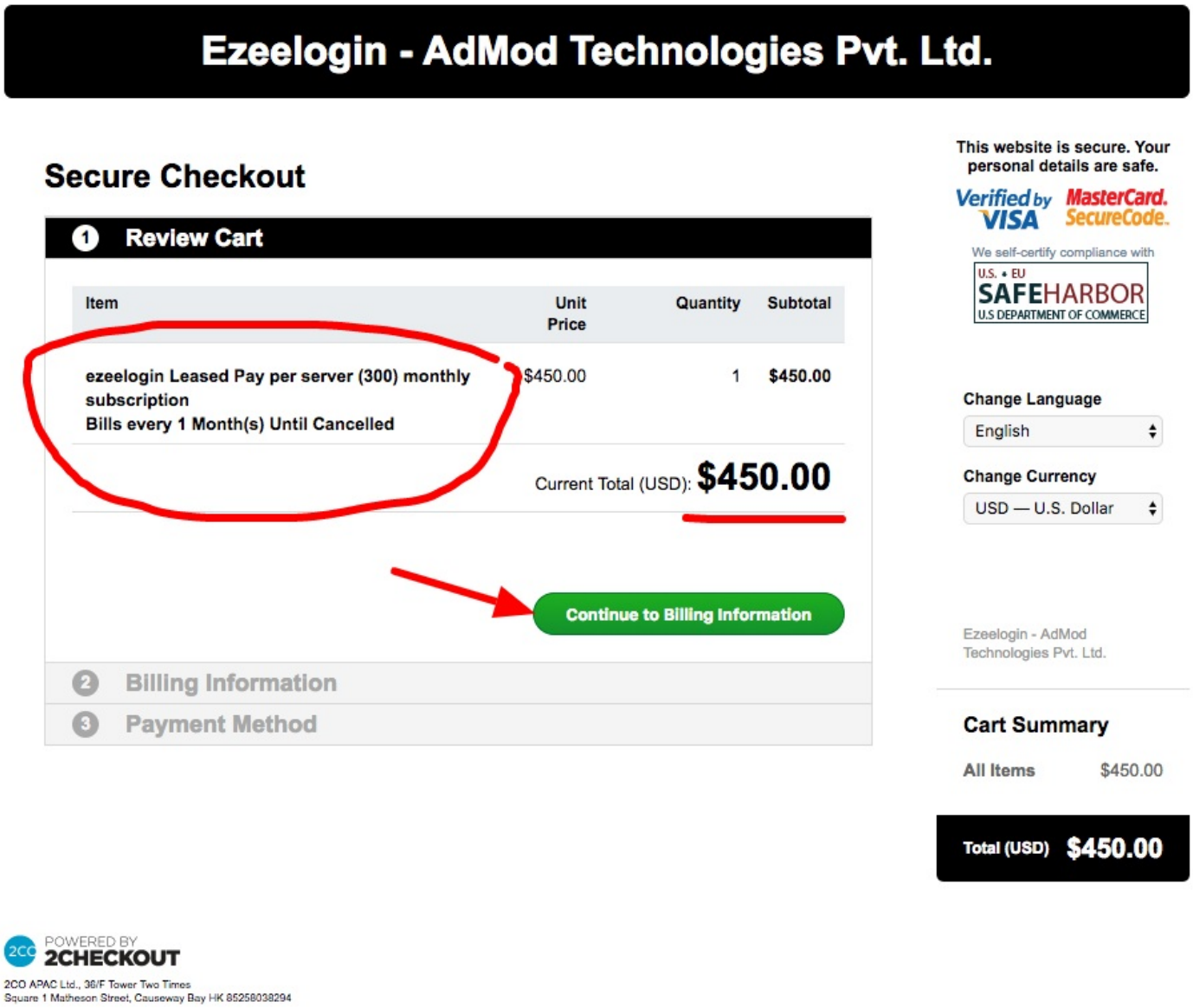
**Step 1:** Login into the old customer portal area click on the **License tab** on the left menu and then click on the **Upgrade/Renew** button on the right menu.



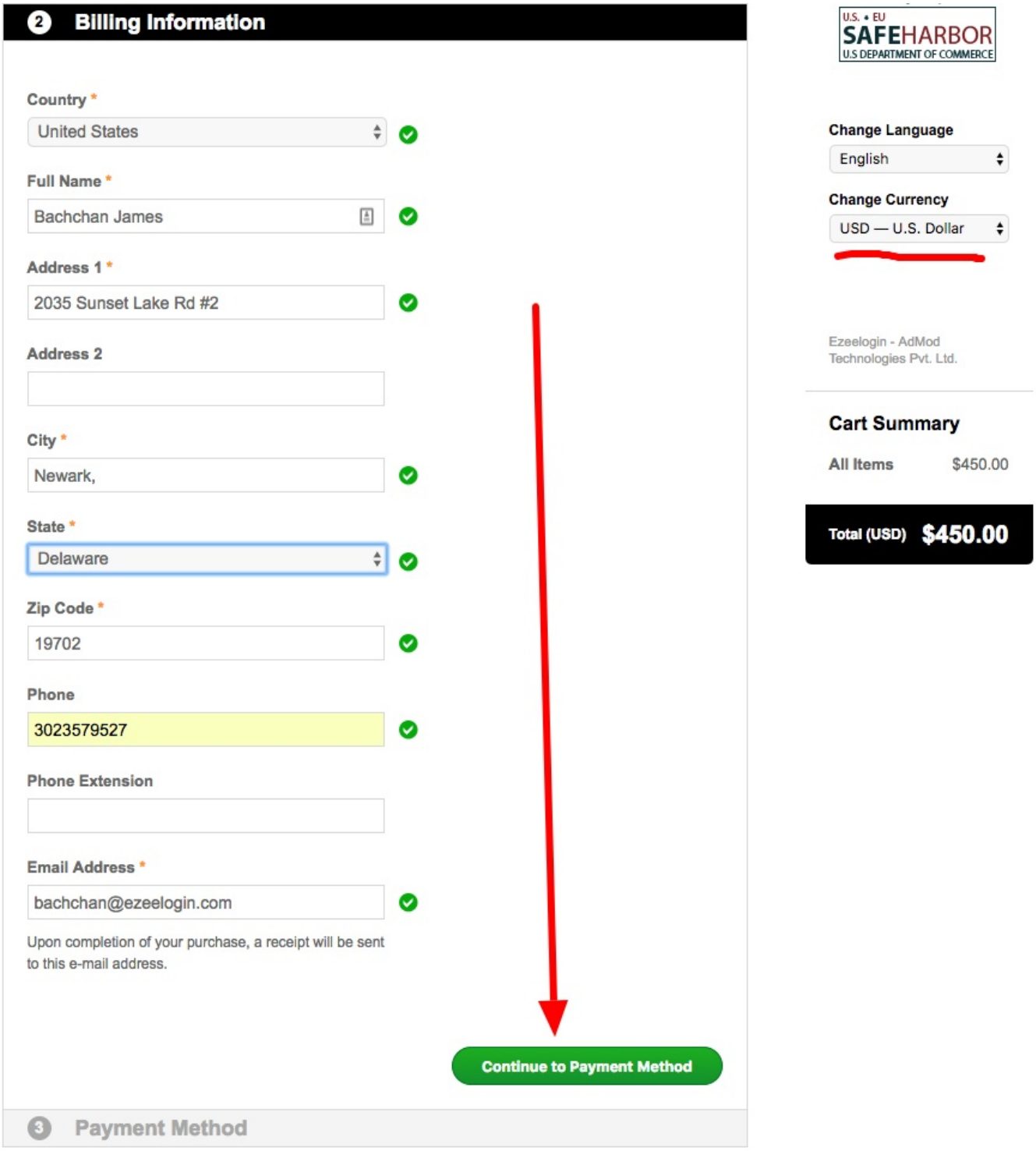
**Step 2:** Enter the new number of servers you need and click **BUY.** If you are renewing, leave the number of server as is and continue with the check out.



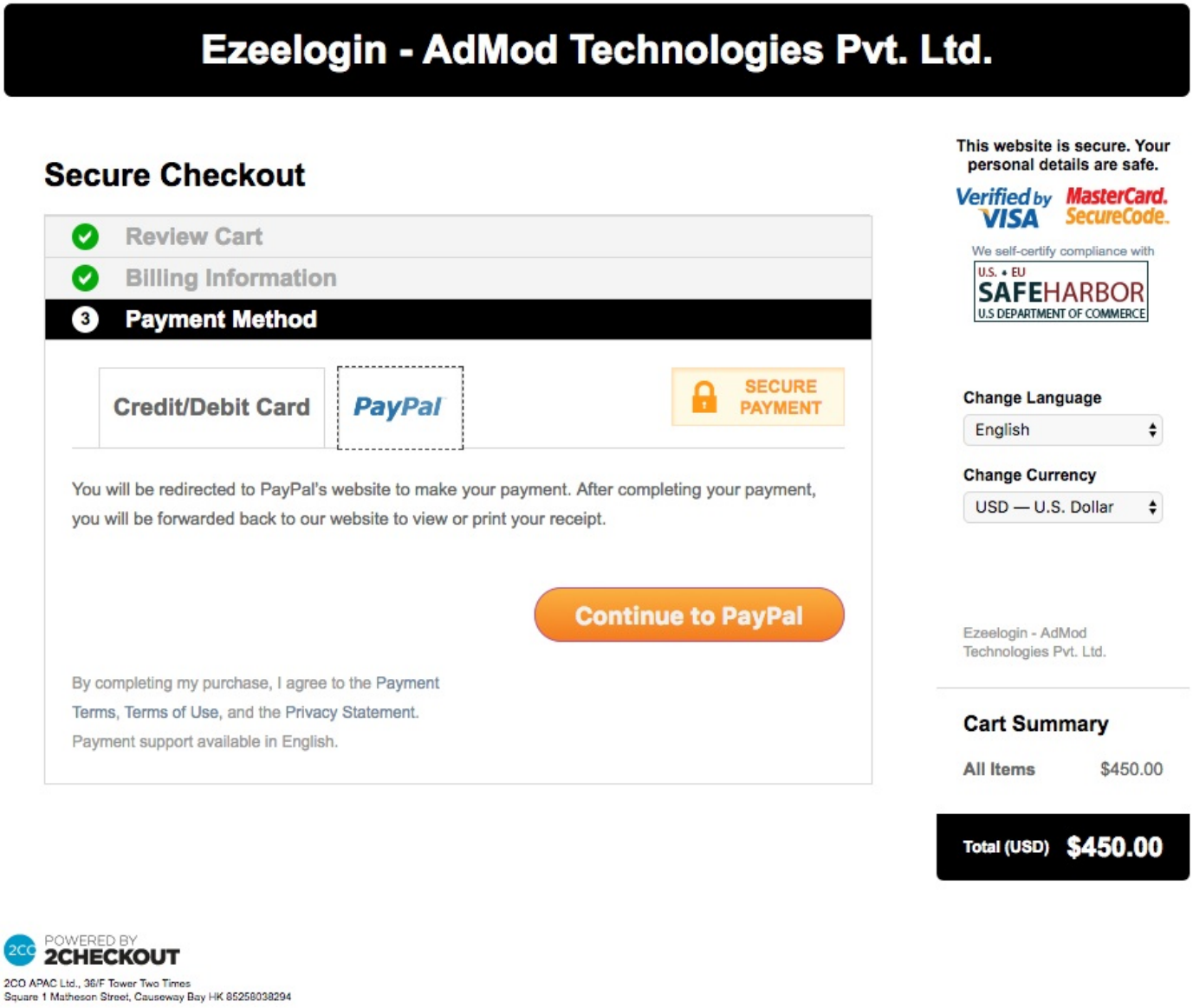
**Step 3:** Continue with the the Checkout. Click on the **Change Currency** button on the right to pay with currencies of your choice.



**Step 4:** Enter Billing Information



**Step 5:** Enter payment details

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