


How to add credits in Ezeelogin Billing Portal?

314 Riya Francis July 23, 2024 [Billing](#) 3697

Way to Add Credits in Ezeelogin Billing System

Overview: This article explains how to add credits in the Ezeelogin customer portal. Log in, go to the "Credits" tab, click "Add," enter the amount and description, and finalize the addition using your debit or credit card.

Step 1. Login to Ezeelogin [customer portal](#) and click on the credits tab then click on the add button

 **Ezeelogin**

customer portal

Riya Francis

Logout

Dashboard

Licenses

Orders

Invoices

Payment options

My account

Agents

Credits

Knowledgebase

Helpdesk

Website

Credits

Refresh




Add

Description

Options

#	Amount	Description	Created
1	-1.99	Debited to invoice 5ed0e12bf455640d6cd91bd3	2024-07-21 03:40
2	-47.76	Debited to invoice 5e8718d3b0d1c10f88a59f67	2024-07-21 03:39
3	-7.96	Debited to invoice 5ed0df6ef455640d6cd91bc4	2024-07-17 09:33
4	100	test	2024-07-17 04:21
5	-593.02	Debited to invoice 5ec7c4e48c2f370d7f5cbce4	2024-07-15 01:26
6	-593.02	Debited to invoice 5ea025cfb0d1c10f88a59fb9	2024-07-15 01:26
7	-7.96	Debited to invoice 5e8db0f21a60a90f80a46ed1	2024-07-07 04:27

Step 2. To add credit specify the amount and description in specified field then add credit with your debit/credit card

- Dashboard
- Licenses
- Orders
- Invoices
- Payment options
- My account
- Agents
- Credits**
- Knowledgebase 
- Helpdesk 
- Website 

Add credit

Refresh

Amount (USD) *

Credit amount

Description

Description

Cancel

Process payment

Payment options

✓ New card


Credit or debit card 

Card number

MM / YY

Name on card

Name

☒ Save 

☒ Set as default 

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[How to pay an expired invoice from the new billing portal?](#)

Online URL:

<https://www.ezeelogin.com/kb/article/how-to-add-credits-in-ezeelogin-billing-portal-314.html>