## How to enable auto-renew in new billing portal?

324 Vishnupriya September 19, 2024 Billing 4175

## Enable auto-renew in the new billing portal.

**Overview**: This article describes how to enable auto-renewal in the new billing portal by toggling the settings in the orders tab or during invoice payment.

There are 2 ways you can enable auto-renew.

- 1. Toggle in from the orders tab.
- 2. Enable it through the invoice payment.

tashboard		Order details		
loenses				
Orden		io i	568430143ecaex1368480191	
realizes		Croated	2017-03-14 04:07 PM	
wment options		P	7934143240	
Hy account		Secondary IP	117.243.93.342	
lents		7924	spalation	
Drefte		Servers	278	
Crowledgebace	ß	Billegspie	1 minutes	
kolpénik	C/*	Amount	993.02 USD	
Website	ß	Grand total	\$593.02 USD	
		First bill amount	\$193.02 USD	
		Asta renew	erabled	
		Salas	athe	

2. You can also enable auto-renew while paying the invoice by enabling the default payment option.

Invoice Order     ID Seea3fb06e43795f848a2e33   Created 2020-06-17 09:37 PM   Due date Jun 17, 2020   Amount \$1.99 USD   Status unpaid     Image: Card number   Name   Image: Status   Image: Status     Image: Status <t< th=""><th>Invoice     Invoice     Order     ID   Seea3fb06e43795f848a2e33   Created   2020-06-17 09:37 PM   Due date   Jun 17, 2020   Amount   \$1.99 USD   Status   unpaid     Name   Image: Image:</th><th>aard</th><th></th><th>Pay invo</th><th>ice</th></t<>	Invoice     Invoice     Order     ID   Seea3fb06e43795f848a2e33   Created   2020-06-17 09:37 PM   Due date   Jun 17, 2020   Amount   \$1.99 USD   Status   unpaid     Name   Image:	aard		Pay invo	ice
Invoice Order   ID Seea3fb06e43795f848a2e33   Created 2020-06-17 09:37 PM   Due date Jun 17, 2020   Amount \$1.99 USD   Status unpaid     Impaid     Impaid	ptions   t   biase   c    c   c <td< td=""><td>aru</td><td></td><td>i uy invo</td><td></td></td<>	aru		i uy invo	
Invoice       Order         ID       5eea3fb06e43795f848a2e33         Created       2020-06-17 09:37 PM         Due date       Jun 17, 2020         Amount       \$1.99 USD         Status       unpaid         Image: Card number         Name         Status       unpaid	Invoice       Order         ptions       ID       Seea3fb06e43795f848a2e33         created       2020-06-17 09:37 PM         Due date       Jun 17, 2020         Amount       \$1.99 USD         Status       unpaid         ID       Seea3fb06e43795f848a2e33         ID       Status         Up date       Jun 17, 2020         Amount       \$1.99 USD         Status       unpaid         ID       Status         Up date       Jun 17, 2020         Amount       \$1.99 USD         Status       unpaid         ID       Status         Up date       Jun 17, 2020         Amount       \$1.99 USD         Status       unpaid         ID       Status         ID       Status         Up date       Jun 17, 2020         Status       unpaid         ID       Status         I				
ID Seea3fb06e43795f848a2e33   Created 2020-06-1709:37 PM   Due date Jun 17, 2020   Amount \$1.99 USD   Status unpaid     Image: Construction of the state of the s	ptions   t   t   Due date   Jun 17, 2020   Amount   \$1.99 USD   Status   unpaid     Payment options   Name   Save ③   Save ③   Disabled - Manually pay future invoices   Enabled - With the selected payment option			Invoice	Order
ID       Secasibole43793104632633         Created       2020-06-17.09:37 PM         Due date       Jun 17, 2020         Amount       \$1.99 USD         Status       unpaid         Image: Control of the state of the	ptions       Created       2020-06-17 09:37 PM       ✓       Payment options         t       Due date       Jun 17, 2020       ✓       New card         Amount       \$1.99 USD       Image: Card number       Name         status       unpaid       Image: Card number       Name         Image: Card number       Save ①       ✓       Save ①         Image: Card number       Image: Card number       Name         Image: Card number       Name       Image: Card number         Image: Card number       Image: Card number       Name         Image: Card number       Image: Card number       Image: Card number         Image: Card number       Image: Card number       Image: Card number         Image: Card number       Image: Card number       Image: Card number         Image: Card number       Image: Card number       Image: Card number         Image: Card number       Image: Card number       Image: Card number         Image: Card number       Image: Card number       Image: Card number         Image: Card number<			ID	Face 260 ( a 4270 569 49 a 2 a 22
Created     2020-06-17/09:37 PM       Due date     Jun 17, 2020       Amount     \$1.99 USD       Status     unpaid         Image: Created Control of the time time time time time time time tim	tions Created 2020-06-17 09:37 PM Due date Jun 17, 2020 Amount \$1.99 USD Status unpaid Status unpaid Disabled - Manually pay future invoices Enabled - With the selected payment option Created 2020-06-17 09:37 PM Rev card Created C			ID.	5eea31000e437951040a2e55
Image: Constraint of the state of	t L L L L L L L L L L L L L L L L L L L	ptions		Created	2020-06-17 09:37 PM
Due date     Jun 17, 2020     Credit or debit card ①       Amount     \$1.99 USD     Card number       Status     unpaid     Name       C*     Save ①       Status     Save ①	Due date     Jun 17, 2020     Credit or debit card 0       Amount     \$1.99 USD     Card number       Status     unpaid     Name       C     Obsabled - Manually pay future invoices     Save 0       C     Disabled - Manually pay future invoices     Save 0       C     Enabled - With the selected payment option     Save 0	ıt			
Amount     \$1.99 USD     Image: Card number       Status     unpaid     Name       Image: Card number     Image: Card number       Image: Card number     Name       Image: Card number     Image: Card number	Amount     \$1.99 USD       Status     unpaid         Image: Card number         Image: Card number         Name         Image: Card number         Name         Image: Card number         Image: Name			Due date	Jun 17, 2020
Image: Status     unpaid       Image: Status     unpaid       Image: Status     Name       Image: Status     Image: Status       Image: Status     Image: Status <td>Abase Image: Status   Abase Image: Status   Image: Status Image: Status   <td< td=""><td></td><td></td><td>Amount</td><td>\$1.99 USD</td></td<></td>	Abase Image: Status   Abase Image: Status   Image: Status Image: Status <td< td=""><td></td><td></td><td>Amount</td><td>\$1.99 USD</td></td<>			Amount	\$1.99 USD
Image: Status     Unpaid       Image: Status     Unpaid       Image: Status     Image: Status	Status     Unpaid       Image: Status     Impaid       Image: Status     Impaid <tr< td=""><td></td><td></td><td>Chatura</td><td></td></tr<>			Chatura	
Image: Constraint of the state of the s	Image: Constraint of the second payment option         Image: Constraint of the second payment option         Image: Constraint option	rebase	LX.	Status	unpaid
☑    ☑    ☑    ☑    ☑    ☑    ☑    ☑    ☑   Set as default ()	Image: Save in the selected payment option	-8			
Set as default 1	Disabled - Manually pay future invoices     Enabled - With the selected payment option     C Enabled - With the default payment option	¢	ď		
	Disabled - Manually pay future invoices     Enabled - With the selected payment option     C Enabled - With the default payment option		12		
Disabled – Manually pay future invoices	✓ Enabled - With the default payment online		_	Disabled - I	Vanually pay future invoices
✓ Enabled - With the default payment option	· Endolog min all goldan payment option			✓ Enabled - V	Vith the default payment option

#### Disable auto-renew.

If in any case you wish to disable or cancel the auto-renew option. Log into the Customer Portal and click on the orders tab, select the toggle option and you can disable the auto-renew feature.

# Ezeelogin admin portal

Dashboard	Order details		
Licenses	ID		
Invoices	Created	🗮 t blad bli thtorox	
Coupons	IP	44 <b> </b>	
My account	Type	new	
Agents	Servers	50	
Customers	Billing cycle	1 months	
DND	Amount	99.5 USD	
Credits	Grand total	\$99.5 USD	
Builds	First bill amount	\$99.5 USD	
Blacklist	Auto renew	disabled	
Settings	Status	active	
Live agents	Coback	Cancel order Toggle auto roug	
Standalone	Goback	Cancer order	vv

### **Related Articles:**

Update the license from the customer portal.

Reset the admin user password from the customer portal.

Add/Edit license from the new billing portal.

Online URL:

https://www.ezeelogin.com/kb/article/how-to-enable-auto-renew-in-new-billing-portal-324.html