

How to enable auto-renew in new billing portal?

324 Vishnupriya June 17, 2020 [Billing](#) 3133

How to enable auto-renew in new billing portal?

You need to login to your customer portal and click on orders tab ,select toggle auto-renew

Dashboard

Licenses

Orders

Invoices

Payment options

My account

Agents

Credits

Knowledgebase



Helpdesk



Website



Order details

ID	5c8a35fd5ecaea136ba85191
Created	2019-03-14 04:37 PM
IP	79.241.62.240
Secondary IP	117.240.93.242
Type	update
Servers	298
Billing cycle	1 months
Amount	593.02 USD
Grand total	\$593.02 USD
First bill amount	\$593.02 USD
Auto renew	enabled
Status	active

Go back

Cancel order

Toggle auto renew

You can also enable auto renew while paying the invoice

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Pay invoice

Refresh

Invoice

Order

ID	5eea3fb06e43795f848a2e33
Created	2020-06-17 09:37 PM
Due date	Jun 17, 2020
Amount	\$1.99 USD
Status	unpaid

Payment options

✓ New card

Credit or debit card ⓘ

Card number

MM / YY CVC

Name on card

Name

✓ Save ⓘ

✓ Set as default ⓘ

Disabled - Manually pay future invoices

Enabled - With the selected payment option

✓ Enabled - With the default payment option

Cancel

Process payment

Online URL:

<https://www.ezeelogin.com/kb/article/how-to-enable-auto-renew-in-new-billing-portal-324.html>