How to change the billing cycle?

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Modifying the license billing cycle(monthly to quarterly/halfyearly/yearly)

Overview: This article explains how to change the billing cycle from monthly to quarterly, half-yearly, or yearly by logging into your customer portal, editing the license, and selecting the desired billing option.

Step 1. Login to your <u>customer portal</u>. Click on the licenses and Edit the license as shown below

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Step 2. After editing the license you can change the billing cycle from monthly to quarterly/half-yearly/ yearly as shown below

Ezeelogin customer portal

Ezeelogin customer portal

Logout

Related Articles

- Understanding Upgrading/Downgrading license calculations?
- How to pay an active invoice from the new billing portal?
- How to pay an expired invoice from the new billing portal?
- Update card details in the new billing portal

Online URL: https://www.ezeelogin.com/kb/article/how-to-change-the-billing-cycle-466.html