

How to generate and export user reports in Ezeelogin

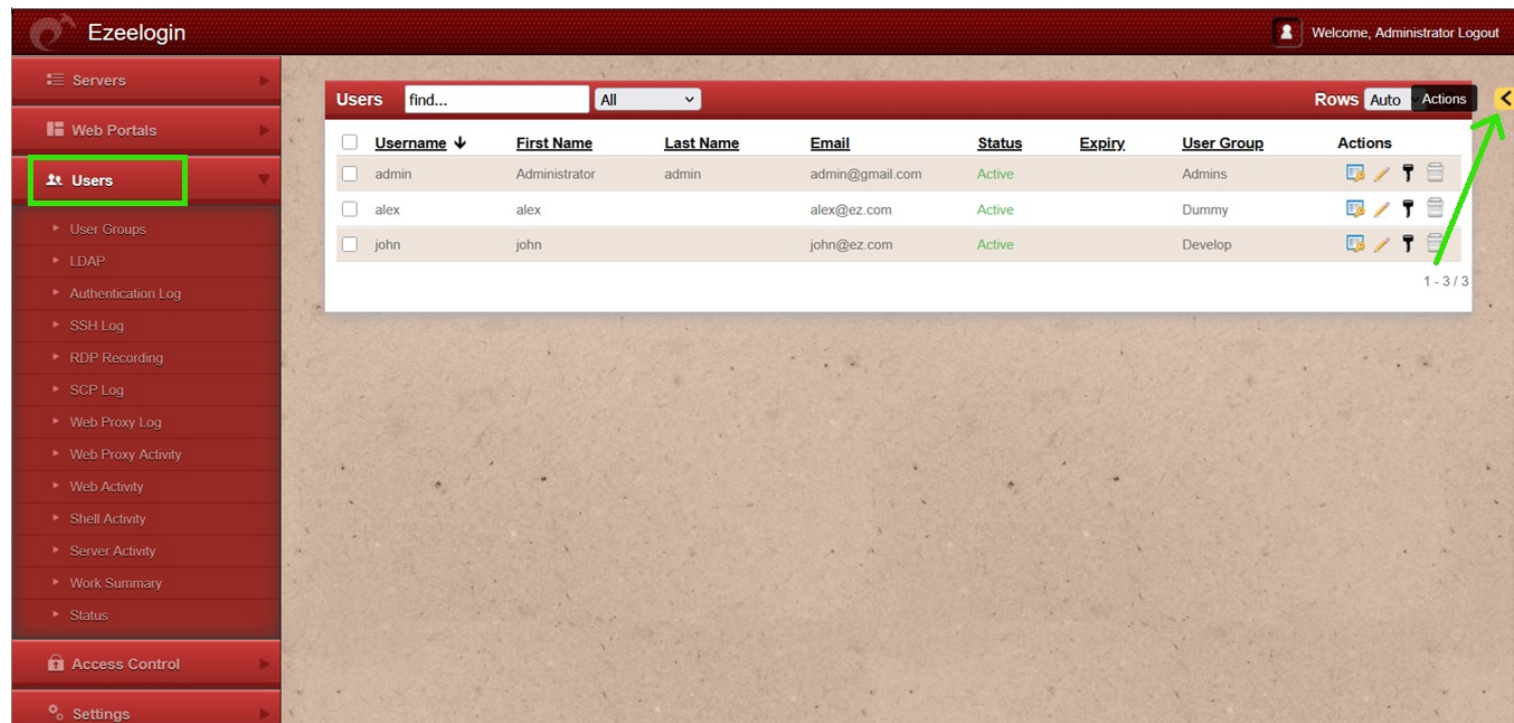
Ezeelogin user report: Exporting user details for auditing and compliance

Overview: This article guides you through exporting the user list from the Ezeelogin GUI, including all relevant details, into a **.csv file** for convenient reference and reporting.

This feature is available from Ezeelogin version: 7.44.0

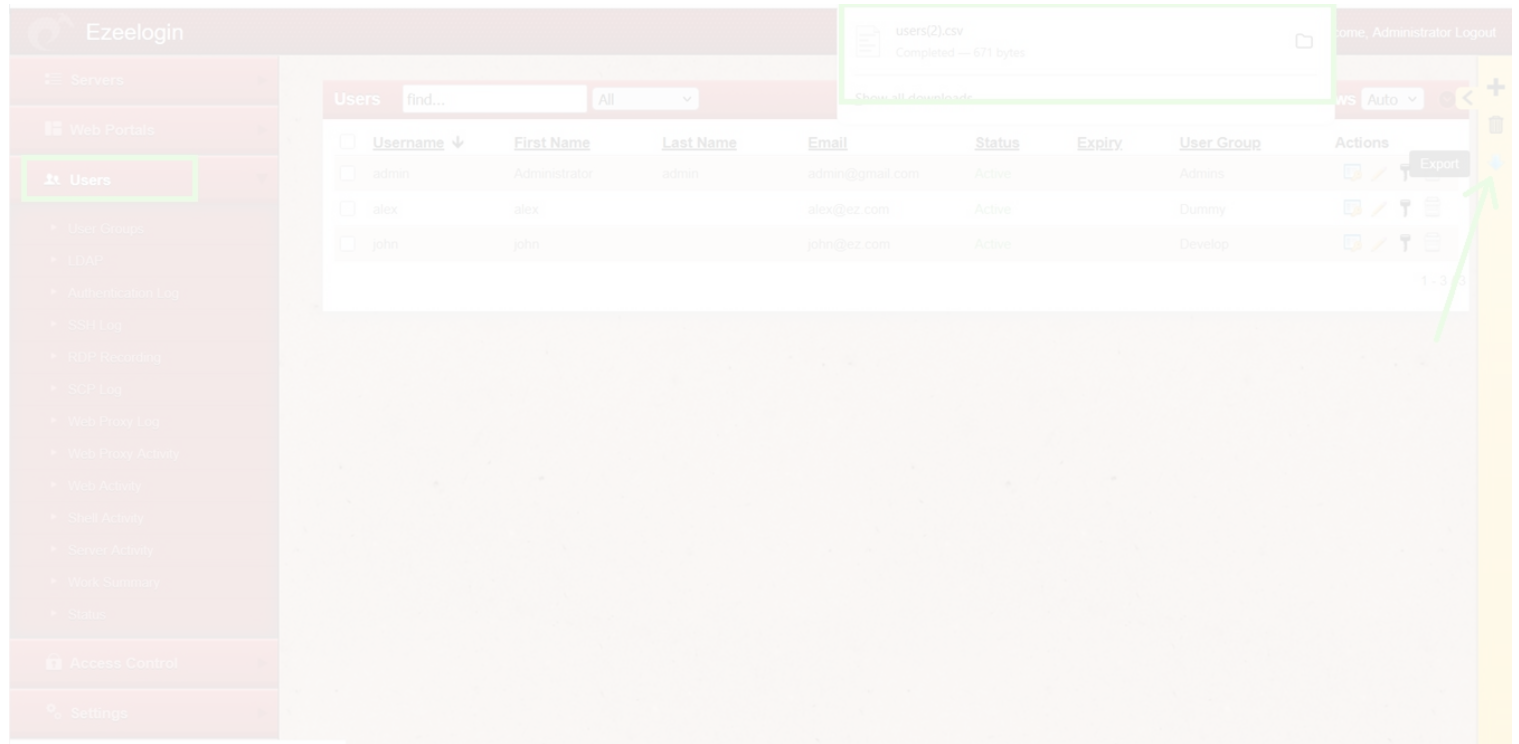
To quickly generate a file containing all user information, follow these steps:

Step 1: Navigate to the **Users** menu in the ezeelogin gui. Click on the arrow icon located in the top-right corner of the tab.



Step 2: Click on the **Export (blue down arrow)** button from the dropdown menu. This will generate a .csv file containing the following fields:

```
"id","ldap_id","firstname","lastname","username","email","usergroup_id","status","usergroup","expiry","last_activity"
```



Open the exported file for review or analysis with any common application that supports .csv files.



Related Articles:

[How to generate user reports as CSV files in Ezeelogin?](#)

[How to get the Shell Activity of Users](#)

[How to get the remote server activity of users](#)

[How to export servers ?](#)

[Upgrade Ezeelogin Jump server to the latest version](#)

Online URL: <https://www.ezeelogin.com/kb/article/how-to-generate-and-export-user-reports-in-ezeelogin-801.html>